**Team Data Sheet 2025**

**(Due at least 1 month prior to trip)**

Email directly to Danielle Sanchez at [volunteeremmanuel@gmail.com](mailto:volunteeremmanuel@gmail.com) do not send in with team fees.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
| Team Name: |  |  | From: |  |
|  | Name of Church or Organization |  |  | City, State |
| Address: |  |  | Airline & Flight #: |  |
| Arrival Date: |  |  |  | ex: "Delta #0123" |
|  |  |  | Airline & Flight #: |  |
| Departure Date: |  |  | Date Deposit Paid: |  |
|  |  |  |  |  |
| Transportation: | OE BUS |  | Date Team Fees Paid: |  |
| (to/from airport) | if team members are arriving or departing separately, please explain via email | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| Team Leader: |  |  | Phone: |  |
|  |  |  |  |  |
| Email: |  |  | #Males\_\_\_\_\_\_\_\_\_ #Females\_\_\_\_\_\_\_\_\_\_ | |
|  |  |  | Total # Team Members | \_\_\_\_\_\_\_\_\_\_\_\_ |

Name, phone and address of person willing to receive small items to bring for OE Needs:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Main Project:**

please indicate what you expect your primary project to be and if you have any funds designated for it

**Other Activities: (planned activities with children or small projects)**

please note that all activities may change based on scheduling or availability of resources; please be flexible

**Are you willing to…**

*Share* during PM bible studies (30 min. times depend on houses) (12 Houses Total Mon/Fri) \_\_\_\_YES \_\_\_\_\_NO

*Preach* Sunday \_\_\_\_\_\_\_\_ *Preach* Wednesday? \_\_\_\_\_\_\_\_

**Specific Skills Among Team Members willing to utilize their skills apart from Team Project.** This helps us know if there is someone that could help us with an item that might arise before or during your trip.

**(please list HOW MANY PERSONS of each skill level):**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Basic Skill** | **Independent** | **Professional Level** |
| Plumbing |  |  |  |
| Electrical |  |  |  |
| Woodworking |  |  |  |
| Mechanic |  |  |  |
| Welding |  |  |  |
| Appliances |  |  |  |
| Animal Husbandry |  |  |  |
| Horticulture |  |  |  |
| Sewing |  |  |  |
| Veterinarian |  |  |  |
| IT/Website |  |  |  |
| Photographer |  |  |  |
| Videographer |  |  |  |
| Licensed MD (What Specialty): |  |  |  |
| Physician’s Assistant |  |  |  |
| Dentist |  |  |  |
| Dental Hygienist |  |  |  |
| Teacher (type?): |  |  |  |
| Barber/Hairdresser: |  |  |  |
| Artist (for murals): |  |  |  |
| Other: |  |  |  |
| Other: |  |  |  |

Will your team have on group shirts upon arrival at airport? If so, please describe:

**Would you like?**

-Tour (if there is a sufficient numbers)?

-Staff and/or Volunteers up for dinner (extra cost - $5 per person)?

-Sponsorship Talk?

-Special Meal for the Kids (extra cost)?

-Special Snack for the Kids (extra cost)?

-Any other requests?

***\*\*Remember Team Leaders to scan and send your team’s waiver forms, and acknowledgement form that they have read the Guidelines with a Team Roster.***

Team Fee Worksheet

$200 Team Deposit (doesn´t apply to team fees) Date Paid: ***\_\_\_\_\_\_\_\_\_***

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Per team member fee $45 per day (1st and last day count as 1 day)

$45 x \_\_\_\_Persons x \_\_\_\_days= $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Transportation Fee (larger teams may require an extra fee) $ 600\_\_\_\_\_\_\_\_

Project or Activity Funds (if you have funds for any projects) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Total: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***